

# Role Statement



<b>ROLE TITLE</b>	South Australia's History Advocate	<b>POSITION NO.</b>	TBA
<b>CLASSIFICATION</b>	PO4	<b>REVIEWED DATE</b>	Mar 2022
<b>PORTFOLIO</b>	Office of the CEO		
<b>AGENCY</b>	History Trust of SA		
<b>ANZCO CODE</b>	272411		

<b>QUALIFICATIONS</b>	
<b>Essential</b> PhD in History	
<b>ROLE PURPOSE/CONTEXT</b>	
South Australia's History Advocate is the History Trust of SA's principal public spokesperson on South Australian history. Accountable to the Board of Trustees through the Chief Executive Officer, South Australia's History Advocate will undertake research, providing advocacy and outreach to historical organisations, individual practitioners and the broader community. Consistent with the History Trust of South Australia Act (1981) the incumbent will provide policy advice on historical matters to the Board of Trustees and stakeholders, including the Minister and Department for Education, contributing to a better-informed community appreciation of South Australia's history and heritage.	
<b>REPORTING/WORKING RELATIONSHIPS</b>	
<ul style="list-style-type: none"> <li>• Reports to the CEO</li> <li>• Supervises volunteers and interns working on projects</li> <li>• Work collaboratively with peers across the sector, within South Australia, nationally and internationally</li> </ul>	
<b>SECTION A</b>	<b>RESULTS TO BE ACHIEVED</b>
<ul style="list-style-type: none"> <li>• Ensure that the History Trust of SA provides an effective and authoritative public face for South Australian history by regularly promoting history in the public realm.</li> <li>• Engage with the public and promote interest in the study of history, and South Australian history in particular.</li> <li>• Advance innovative ideas for the appreciation of history through education and other fields, such as tourism, the arts and culture.</li> <li>• Become a trusted local commentator for South Australian history, both nationally and internationally.</li> <li>• Identify gaps in SA's documented historical narrative and determine strategies, priorities and professional standards to drive and encourage related research and publication within the framework of the agency's 10 year goals 2021-2031.</li> <li>• Initiate and lead complex projects and processes that encourage the development of South Australian-specific history content relevant to the National Curriculum and tertiary programs.</li> <li>• Ensure that the History Trust provides effective programs for improving the quality of research and interpretation by historical societies and individual authors by promoting their research and interpretation of South Australian history.</li> <li>• Conduct applied research and present lectures on historical practice, and foster strategic interactions with other historical agencies, academic and professional historians.</li> <li>• Contribute to the History Trust's provision of prompt and effective advisory services through the provision of expert consultancy advice to government and other agencies, and represent the History Trust on committees, on matters relating to South Australian history.</li> <li>• Work with, and provide policy advice to, the Chief Executive and Philanthropy and Development Lead to foster philanthropic relationships that supports HTSA's objectives and ten-year goals.</li> </ul>	

SPECIFIC REQUIREMENTS
<p>Engagement in this role is subject to a satisfactory Department of Human Services Working With Children Check. A renewal will be required every 5 years.</p> <p>Out of hours work, intrastate and interstate travel will be required.</p> <p>All History Trust of SA employees are required to work in accordance with the Code of Ethics for South Australian Public Sector, policies, procedures and legislative requirements including but not limited to:</p> <p>Work Health and Safety Act 2012 (SA); Return to Work Act 2014 (SA); Equal Employment Opportunities (including prevention of bullying, harassment and intimidation); Children’s Protection Act 1993 (Cth) – ‘Notification of Abuse or Neglect’; Public Interest Disclosure Act 2018; Disability Discrimination; Information Privacy Principle; Relevant Awards, Enterprise Agreements, Public Sector Act 2009, History Trust of SA Act 1981, and OCPSE Determinations and Guidelines; Relevant Australian Standards; Applying the principles of the South Australian Government’s Risk Management Policy to work as appropriate; Maintain accurate and complete records of business activities in accordance with the State Records Act 1997.</p> <p>All History Trust of SA employees commit to value and respect the needs and contributions of First Nations employees and visitors, and commit to the development of intercultural capability.</p> <p>This role is based at the <b>Office of the CEO</b>. Depending on work requirements the incumbent may be transferred to other locations across the History Trust to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the Public Sector Act 2009 for Public Sector employees.</p>

SECTION B	SELECTION CRITERIA
<b>TECHNICAL EXPERTISE</b>	
<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Detailed knowledge of South Australian and Australian history including significant developments and affiliations within the sector.</li> <li>Demonstrated expert skills in historical research, analysis and writing, and an ability to apply those skills to museum programs and collections, including in a digital environment.</li> <li>Demonstrated knowledge and experience to work with First Nations communities and story.</li> <li>Comprehensive understanding of the cultural industry and of the role of cultural institutions, especially museums and historical groups, in the life of the community.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>A demonstrable ability to work across disciplinary boundaries.</li> <li>Demonstrable evidence of non-academic impact from the research in one or more areas of history</li> <li>Experience in developing digital content, including an understanding of social networking and other digital and online tools</li> <li>Broad knowledge of museological principles.</li> </ul>	
<b>PERSONAL ABILITIES</b>	
<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Passionate and creditable advocate for the promotion of history and exceptional ability to communicate and influence ideas effectively, both verbally and in writing, to a general audience.</li> <li>Energising and motivational public and media communicator.</li> <li>Exceptional interpersonal skills including successful establishment and nurturing of trusting relationships with a diverse range of people by maintaining confidentiality and following-through.</li> <li>Demonstrates emotional intelligence and high level expertise in respectfully interacting with people from diverse backgrounds, experiences and abilities responding professionally to their comments and suggestions.</li> </ul>	

# Role Statement



- Demonstrated ability to operate effectively under broad policy direction and with high levels of professional independence, manage diverse and complex functions and competing agendas to meet project deadlines within budget and time constraints.
- Exceptional ability to think strategically, conceptually and creatively, and analyse and resolve complex problems using significant professional judgement, at strategic and operational levels.

**Desirable:**

- National and international connections with cultural and academic institutions.

## EXPERIENCE

**Essential:**

- High levels of expertise and experience in determining strategies, priorities and professional standards to encourage the development of specific history content relevant to Curriculum and tertiary programs.
- An established track record of publishing original academic works in widely recognised journals in one or more areas of history.
- A citation record and other significant evidence of wide spread professional recognition for research contributions.
- High levels of expertise and experience in developing and maintaining effective liaison with appropriate community, cultural groups and funding bodies.
- Experience in developing digital content, including an understanding of social networking and other digital and online tools.

**Desirable:**

- Published author of mainstream works in one or more areas of history and/or historical biography.
- Experience in publishing for a non-expert general audience.
- Experience in designing, managing or implementing online and/or blended educational practices training programs for community groups, especially museums and historical societies.
- Experience in teaching or interpreting history or a related discipline.

## Role Acceptance

I have read and understand the responsibilities and organisational context as outlined in this role statement, and agree to adhere to the values of the SA Government and History Trust of SA as described within this document.

Occupant Name: \_\_\_\_\_ Occupant Signature: \_\_\_\_\_ Date: \_\_\_\_\_